


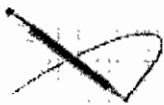
**Mark  
Simmonds/PL/NorthLincs**  
04/07/2008 12:21

To Alison Williams/LE/NorthLincs@NorthLincs  
cc planning@northlincs.gov.uk  
bcc  
Subject Re: Archaeology condition 2008/0738 

Thanks Alison

Mark

Alison Williams/LE/NorthLincs



**Alison  
Williams/LE/NorthLincs**  
04/07/2008 12:08

To kybusandblue@aol.com  
cc raymond.firth@homecall.co.uk, Mark  
Simmonds/PL/NorthLincs@NorthLincs  
Subject Archaeology condition 2008/0738

As requested, written scheme of investigation and list of archaeological contractors attached.

regards,  
Alison Williams  
Sites and Monuments Officer  
North Lincolnshire Museum  
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Scunthorpe  
North Lincolnshire  
DN15 7BD

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**WRITTEN SCHEME OF INVESTIGATION  
FOR A PROGRAMME OF ARCHAEOLOGICAL  
OBSERVATION AND RECORDING**

Prepared by the North Lincolnshire Sites and Monuments Record Office (hereafter NLSMR) for Mr & Mrs Williams of Saxon Close, Barton upon Humber, North Lincolnshire.

Site Name: 9 Saxon Close, North Lincolnshire  
Development: House extension  
NGR: TA03682190  
Planning Ref No: 2008/0738  
Planning Case Officer: Mark Simmonds  
Date of Issue: 4 July 2008

## 1 SUMMARY

1.1 This brief is for a programme of archaeological observation and recording to be carried out during groundwork associated with the construction of house extension.

1.2 Archaeological contractors should use the brief as a basis when submitting a tender for the work required. The archaeological programme shall be undertaken in a manner consistent with the Institute of Field Archaeologists 1994. (Revised 2001) *'Standard and Guidance for an archaeological watching brief'* [http://www.archaeologists.net/modules/icontent/inPages/docs/codes/watch\\_brief.pdf](http://www.archaeologists.net/modules/icontent/inPages/docs/codes/watch_brief.pdf) and the English Heritage 1991 (2<sup>nd</sup> Edition) *'Management of Archaeological Projects'* (hereafter MAP2). All English Heritage guidelines on archaeological practice must also be followed (<http://www.helm.org.uk/server/show/nav.7740>)

## 2 SITE LOCATION

2.1 The development site is located to the rear of 9 Saxon Close, off East Acridge, to the east of St Peters Church, Barton

## 3 PLANNING BACKGROUND

3.1 Full planning permission has been granted to convert disused single storey stable buildings to a residential dwelling including two single storey extensions at the above site. The permission is subject to a planning condition requiring a programme of archaeological work. The condition states that:

"No further development shall take place until the applicant, or their agents or successors in title, has secured the implementation of a programme of archaeological work in accordance with a written scheme of investigation, including a timetable for the investigation, which has been submitted by the applicant at least 14 days prior to the proposed commencement date, and approved in writing by the Local Planning Authority".

3.2 The NLSMR has advised the local planning authority that a suitable scheme to deal with any archaeological remains should comprise a programme of observation and recording during construction groundwork.

3.3 Details of the development, including related plans and documents, are available on the council's web site [www.northlincs.gov.uk](http://www.northlincs.gov.uk).

## 4 ARCHAEOLOGICAL BACKGROUND

4.1 Archaeological remains of early medieval date were recorded during the construction of the Saxon Close estate. More recently archaeological investigations to the south have revealed well-stratified deposits

of this date relating to the Saxon and Medieval origins of the historic town of Barton. It is likely therefore, that any below-ground construction works in this area will encounter archaeological deposits of the medieval and later periods.

4.2 Archaeology is inherently unpredictable and the site may yield remains of a different character and date to those described above.

## 5 AIMS OF THE ARCHAEOLOGICAL PROGRAMME

5.1 The aim of the archaeological programme is to preserve by record any archaeological remains exposed during the development work. More specific aims should include the following:

- To identify and record all archaeological features and artefacts exposed during construction work
- To determine the form and function of the archaeological features encountered
- To recover dating evidence from the archaeological features
- To establish the sequence of the archaeological remains present on the site
- To retrieve environmental evidence relating to environment and economy of the site
- To interpret the archaeological features and finds within the context of the known archaeology of the site and surrounding area

## 6 PROGRAMME TIMETABLE

6.1 This written scheme of investigation must be agreed with the Local Planning Authority in advance of work commencing.

6.2 On receipt of a satisfactory written report of the results of the archaeological programme and notification of the archive deposition (see 8 & 9 below), the NLSMR will advise the Local Planning Authority that the planning condition has been fully complied with and may be discharged.

## 7 METHODOLOGY

7.1 It is understood that the foundation trenches for the rear extension have already been excavated. The archaeologist should therefore inspect the open foundation trenches before they are infilled with concrete. The inspection must take place as soon as possible after the trenches have been cut in order whilst the sections are still fresh and any archaeological remains easily visible. Where necessary, the archaeologist should clean the trench sides and base to facilitate the inspection. Spoil from the excavated trenches should be left on site for the archaeologist to inspect. This is to enable the identification and recording of any archaeological material that might be uncovered.

7.2 Should the presence of archaeological features be confirmed, the archaeological contractor must be afforded adequate time and access to make a full and detailed record of the deposits in-situ within the limits of the development excavation to the following methodology.

7.3 A full written, drawn, electronic and photographic record, as appropriate, will be made of all archaeological material revealed during the course of the work. Plans shall be completed at a scale of 1:20 whilst section drawings should be at a scale of 1:10. A minimum 35mm format for photography is required (in monochrome and colour). Supplementary digital photography may be used for presentation purposes only. Levels relative to Ordnance Datum must be recorded. The site plan must be accurately related to the National Grid.

7.4 Soil samples must be taken from features or deposits likely to have bio-archaeological or palaeo-environmental potential, and provision made for an assessment of the samples, as appropriate.

7.5 A finds recovery and conservation strategy must be agreed with the developer in advance of the project commencing. This must include contingency arrangements for artifacts of special significance.

7.6 With the exception of human remains, and Treasure, which should be reported to the coroner, all finds are the property of the landowner. However, it is generally expected that the finds will be deposited with the site archive.

7.7 Should any burials be discovered, the archaeological contractor, must apply to the Ministry of Justice (<http://www.justice.gov.uk/whatwedo/burials.htm>) for a licence authorising the removal of all burials likely to be disturbed by development; in accordance with the Burial Act of 1857. Where a licence is issued, no development should take place until all human skeletal remains have been properly removed in accordance with the terms of that licence. Where a licence is not issued, the treatment of human remains must be in accordance with the requirements of Civil Law and all relevant IFA and English Heritage guidance including English Heritage 2005 *Guidance for Best Practice for Treatment of Human Remains Excavated from Christian Burial Grounds in England*.

[http://www.helm.org.uk/upload/pdf/Guidance for best practice for treatment of human remains excavated from Christian burial grounds in England.pdf](http://www.helm.org.uk/upload/pdf/Guidance%20for%20best%20practice%20for%20treatment%20of%20human%20remains%20excavated%20from%20Christian%20burial%20grounds%20in%20England.pdf)

and English Heritage 2004 *Human Bones from Archaeological Sites: Guidelines for Producing Assessment Documents and Analytical Reports*.

[http://www.helm.org.uk/upload/pdf/Human\\_Bones\\_2004.pdf](http://www.helm.org.uk/upload/pdf/Human_Bones_2004.pdf). The remains must be adequately recorded in-situ before lifting in accordance with IFA Technical Paper 13, *Excavation and post-excavation treatment of cremated and inhumed human remains*. Proposals for the final placing of human remains following study and analysis should be included in the Project Design.

7.8 In the event that unexpected archaeological remains are uncovered that the archaeological contractor considers are of potential significance, the contractor will immediately inform the NLSMR and a site meeting will be convened with the developer, the contractor and relevant specialists at the earliest possible opportunity; a representative from English Heritage will be invited to attend the meeting. A decision regarding the treatment of the remains to ensure their preservation will be made in agreement with the developer. The preferred mitigation option will be to secure the *in situ* preservation of the remains where feasible; this may involve a design solution to avoid further disturbance and to preserve the remains beneath the development.

## 8 REPORTING & COPYRIGHT

8.1 Within six weeks of the completion of the work, a report will be produced by the archaeologist, and submitted to the developer and the NLSMR. The report will become publicly accessible once deposited with the NLSMR. The final report must include the following:

- Site code/project number (as agreed with recipient museum prior to project commencement)
- Planning application reference number
- Grid reference (8 figure)
- Date of project commencement and duration of attendance on site
- A written description and analysis of the methods and results of the archaeological work, including the sequence and depth of exposed subsoil deposits, in the context of the known archaeology of the area
- A location plan at 1:2500
- A scale plan showing areas/trenches monitored and the position of recorded archaeological features. This plan must be accurately related to published Ordnance Survey boundaries and features with appropriate National Grid vertices being included
- Section drawings and plans where appropriate, with ground level, Ordnance Datum and vertical and horizontal scales
- Photographs
- Specialist artefact and environmental reports, as appropriate
- Destination of archive and timetable for deposition.

8.2 An electronic copy of the report, including any specialist assessment reports, should also be provided to the NLSMR. The following formats are acceptable, .pdf, .rtf or Microsoft Word; digital images should be provided in jpeg, bitmap or tif formats. Any digital data captured in GIS format eg trench locations should also be provided in any of following formats AutoCad Drawing (.DXF files preferred); Esri shapefile (.SHP) or MapInfo (.TAB).

8.3 The archaeological contractor must also prepare a short note on the results of the archaeological work for inclusion in the relevant section of the local archaeological journal, Lincolnshire History and Archaeology, and any other appropriate national journals, and the OASIS recording project. The summary must be submitted to the editors of the journals at the appropriate time. Provision must be made for any associated costs.

8.4 The archaeological body undertaking this work is encouraged to assign copyright of the report to the NLSMR. Where this is not possible, copyright owners must, by prior agreement, licence the NLSMR to use the material for reference purposes, on the understanding that such licence does not cover commercial use of the material by the NLSMR or any third party. In all cases the contractor and the commissioning body will retain the right to be identified as the originator of the work.

## 9 ARCHIVING

9.1 On completion of the work, an ordered archive containing all primary and secondary written and photographic material, must be prepared by the archaeologist and deposited with a registered museum; in this instance the North Lincolnshire Museums Service is recommended, together with the artefact archive. The recipient museum must be contacted at the beginning of the project and a site code agreed. A copy of the Archive Index and the name of the recipient museum must be sent to the NLSMR together with the archaeological report.

## 10 MONITORING

10.1 The work will be monitored under the auspices of the NLSMR, who must be consulted before the commencement of site works.

10.2 The NLSMR must be notified of the chosen archaeological contractor in advance of the programme of works commencing. The developers chosen archaeologist must be acceptable to the Local Planning Authority after consultation with the NLSMR.

10.3 The contractor will communicate with the NLSMR during the work programme to inform on progress and preliminary results. The NLSMR will visit site during the works as appropriate.

## 11 HEALTH AND SAFETY

11.1 Health and safety will take priority over archaeological matters. All archaeologists undertaking fieldwork must comply with all Health and Safety Legislation. The archaeologist or archaeological organisation undertaking the programme of work must ensure that they are adequately insured, to cover all eventualities, including risks to third parties.

Any queries relating to this brief should be addressed to,

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SMR Officer  
Sites and Monuments Record Office  
North Lincolnshire Museum  
Oswald Road  
Scunthorpe DN15 7BD

Tel: 01724 843533 Fax: 01724 270474  
e-mail: Alison.williams@northlincs.gov.uk

**LIST OF PROFESSIONAL ARCHAEOLOGICAL CONTRACTORS  
WHO MAY BE AVAILABLE FOR WORK IN NORTH LINCOLNSHIRE**

**LINCOLNSHIRE/ EAST YORKSHIRE**

**Allen Archaeological Associates**

Unit 1C, Branston Business Park, Lincoln Road  
Branston, Lincoln LN4 1NT  
Tel & Fax: 01522 794400  
Mobile: 07903 250258/ 07939 084952  
e-mail: [allenarchaeology@btconnect.com](mailto:allenarchaeology@btconnect.com)

**Archaeological Project Services**

The Old School, Cameron Street, Heckington,  
Sleaford, Lincs NG34 9RW  
Tel: 01529 461618 Fax: 01529 461001  
e-mail: [info@apsarchaeology.co.uk](mailto:info@apsarchaeology.co.uk)

**Caroline Atkins Consultants**

Rhombus, The Square, Goxhill, North  
Lincolnshire DN19 7JH  
Tel: 01469 532204 Fax: 01469 532243  
(NB watching briefs & historic building recording  
service only)

**Ed Dennison Archaeological Services**

18 Springdale Way, Beverley, East Yorkshire  
HU17 8NU  
Tel & Fax: 01482 870723  
e-mail: [edarchserv@aol.com](mailto:edarchserv@aol.com)

**Humber Field Archaeology**

Humber Archaeology Partnership, The Old  
School, Northumberland Avenue, Kingston  
upon Hull HU2 0LN  
Tel: 01482 310600 Fax: 01482 310601  
e-mail: [hfa@hullcc.gov.uk](mailto:hfa@hullcc.gov.uk)

**Lincs Archaeo-tech**

50 High Street, Martin, Lincolnshire, LN4 3QT  
Tel & Fax: 01526 378 020  
Mobile: 07914 145 078  
e-mail: [lincsarchaeotech@btinternet.com](mailto:lincsarchaeotech@btinternet.com)

**Lindsey Archaeological Services**

25 West Parade, Lincoln LN1 1NW  
Tel: 01522 544554 Fax: 01522 522211  
e-mail: [las@linarch.co.uk](mailto:las@linarch.co.uk)

**M & M Archaeological Services**

The Old Coach House, Cross Gate, Church End,  
Donington, Lincolnshire PE11 4SQ  
Tel: 01775 822759 Fax: 01775 822025  
e-mail: [maqriff@talk21.com](mailto:maqriff@talk21.com)

**Network Archaeology Ltd**

28 West Parade, Lincoln LN11JT  
Tel: 01522 532621 Fax: 01522 532631  
e-mail: [lincs@netarch.co.uk](mailto:lincs@netarch.co.uk)

**Pre-Construct Archaeology (Lincoln)**

47 Manor Road, Saxilby, Lincoln LN1 2HX  
Tel: 01522 703800 Fax: 01522 703656  
e-mail: [info@pre-construct.co.uk](mailto:info@pre-construct.co.uk)

**Pre-Construct Geophysics**

47 Manor Road, Saxilby, Lincoln LN1 2HX  
Tel: 01522 704900  
e-mail: [info@archaeology-geophysics.co.uk](mailto:info@archaeology-geophysics.co.uk)  
(NB geophysical survey service only)

**Wetland Archaeology and Environments  
Research Centre**

Dept of Geography, University of Hull,  
Cottingham Road, Hull HU6 7RX  
Tel: 01482 465554 Fax: 01482 466340  
e-mail: [WAERC@hull.ac.uk](mailto:WAERC@hull.ac.uk)  
(NB palaeoenvironmental services only)

**York Archaeological Trust**

Cromwell House, 13 Ogleforth, York Y01 7FG  
Tel: 01904 663017 Fax: 01904 640024  
e-mail: [pottaway@yorkarchaeology.co.uk](mailto:pottaway@yorkarchaeology.co.uk)

**SOUTH AND WEST YORKSHIRE**

**Archaeological Services WYAS**

PO Box 30, Nepshaw Lane South, Morley,  
Leeds LS27 0UG  
Tel: 0113 383 7500 Fax: 0113 383 7501  
e-mail: [iroberts@aswyas.demon.co.uk](mailto:iroberts@aswyas.demon.co.uk)

**ARCUS**

Research School of Archaeology &  
Archaeological Science, West Court, 2 Mappin  
Street, Sheffield S1 4DT  
Tel: 0114 2225106 Fax: 0114 2797158  
email : [j.symonds@sheffield.ac.uk](mailto:j.symonds@sheffield.ac.uk)

**Faber Maunsell**

2 City Walk, Leeds LS11 9AR  
Tel: 0113 391 6800 Fax: 0113 391 6899  
e-mail: [Helen.Maclean@fabermaunsell.com](mailto:Helen.Maclean@fabermaunsell.com)

**Geophysical Surveys of Bradford**

*This list is not exclusive nor an indication of approved status for any of the named contractors. Inclusion on this list reflects an expression of interest by the contractor in carrying out work in this area. Details of additional contractors may be obtained from: **The Institute of Field Archaeologists**, SHES, The University of Reading, Whiteknights, PO Box 227, Reading, RG6 6AB. Tel:0118 378 6446 Fax:0118 378 6448 6448 e-mail: [admin@archaeologists.net](mailto:admin@archaeologists.net) Website: [www.archaeologists.net](http://www.archaeologists.net)*

*N.B. Contractors are employed at the sole risk of the client and the North Lincolnshire Sites and Monuments Record shall not accept responsibility for any acts, omissions or defaults of the contractor.*

Cowburn Farm, Market Street, Thornton,  
Bradford, West Yorkshire BD13 3EL  
Tel: 01274 835016 Fax: 01274 830212  
e-mail: [gbs@gbsbprospection.com](mailto:gbs@gbsbprospection.com)  
(NB geophysical survey service only)

**Met Surveys Ltd**

Southgate House, Pontefract Road, Stourton,  
Leeds, West Yorkshire LS10 1SW  
Tel: 01132 008 900 Fax: 01132 008 901  
e-mail: [admin@metsurveys.com](mailto:admin@metsurveys.com)

**EAST MIDLANDS**

**Cambridgeshire Archaeology**

Archaeological Field Unit  
Fulbourn Community Centre Site, Haggis Gap,  
Fulbourn, Cambridge CB1 5HD  
Tel: 01223 576201  
e-mail: [arch.field.unit@cambridgeshire.gov.uk](mailto:arch.field.unit@cambridgeshire.gov.uk)

**Trent & Peak Archaeology**

University of Nottingham, University Park,  
Nottingham NG7 2RD  
Tel: 0115 951 4823 Fax: 0115 951 4824  
e-mail: [tpa@nottingham.ac.uk](mailto:tpa@nottingham.ac.uk)

**NORTH YORKSHIRE & THE NORTH**

**Archaeological Services Durham University**

South Road, Durham DH1 3LE  
Tel: 0191 334 1121 Fax: 0191 334 1126  
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**Northern Archaeological Associates**

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Barnard Castle, Co. Durham DL12 8BN  
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WN1 9EW  
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Assessments only)

**Pre-Construct Archaeology (Northern Office)**

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e-mail: [info.north@pre-construct.com](mailto:info.north@pre-construct.com)

**OTHER REGIONS**

**GeoQuest Associates**

Rockside, Dreemskerry, Maughold, Isle of  
Man, IM7 1BL  
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e-mail: [Rockside@manx.net](mailto:Rockside@manx.net)  
(NB geophysical survey service only)

**AOC Archaeology Group**

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Tel: 020 8843 7380 Fax: 020 8892 0549  
e-mail: [sarahhemley@aocarchaeology.co.uk](mailto:sarahhemley@aocarchaeology.co.uk)

**Stratascan**

Vineyard House, Upper Hook road, Upton upon  
Severn, Worcestershire WR8 0SA  
Tel: 01684 592266 Fax: 01684 594142  
e-mail: [info@stratascan.co.uk](mailto:info@stratascan.co.uk)  
(NB geophysical survey service only)

**Wessex Archaeology**

Portway House, Old Sarum Park, Salisbury,  
Wiltshire SP4 6EB  
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e-mail: [postmaster@wessexarch.co.uk](mailto:postmaster@wessexarch.co.uk)

*This list is not exclusive nor an indication of approved status for any of the named contractors. Inclusion on this list reflects an expression of interest by the contractor in carrying out work in this area. Details of additional contractors may be obtained from: **The Institute of Field Archaeologists**, SHES, The University of Reading, Whiteknights, PO Box 227, Reading, RG6 6AB. Tel:0118 378 6446 Fax:0118 378 6448 6448 e-mail: [admin@archaeologists.net](mailto:admin@archaeologists.net) Website: [www.archaeologists.net](http://www.archaeologists.net)*

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