

TCL Structures (UK) Limited

CONSTRUCTION PHASE PLAN

FOR WORK AT

Land off King Edward St Belton
North Lincs

FOR

Redevelopment of Former Sir
Solomon (PH)

H & S Plan Submission to Client		
Date:	Rev:	Signature:
H & S Plan Reviewed & Satisfactory		
Date:	Rev:	Client (or delegate) Signature:
Construction Commencement		
Date: 15.07.2025	Signature:	

Issue One

CONTENTS

Contents

1.0 CONSTRUCTION PHASE PLAN AMENDMENT SHEET	5
2.0 PARTIES TO THE PROJECT.....	6
3.0 LOCATION OF PROJECT	7
4.0 DESCRIPTION OF THE PROJECT.....	8
5.0 TIMESCALE	10
6.0 INFORMATION ABOUT THE SITE AND LOCATION.....	10
7.0 THE PROJECT SAFETY STATEMENT.....	11
7.1 Safety Objectives.....	11
8.0 MANAGEMENT STRUCTURE FOR HEALTH AND SAFETY ON THE PROJECT.....	12
9.0 Deleted.....	Error! Bookmark not defined.
10.0 HEALTH AND SAFETY RESPONSIBILITIES.....	13
10.1 Project Director.....	13
10.2 Contracts Manager	14
10.3 Site Manager	16
10.4 Operatives	18
10.5 Trade Contractors.....	19
10.6 Fire Marshal.....	19
10.7 Safewise (Construction H & S) UK Ltd	20
11.0 SYSTEM OF SAFETY COMMUNICATION AND COORDINATION WITH OTHER CONTRACTORS	21
12.0 CONSULTATION WITH THE WORKFORCE.....	21
13.0 ARRANGEMENTS FOR THE EXCHANGE OF DESIGN INFORMATION	21
14.0 ARRANGEMENTS FOR DEALING WITH DESIGN WORK CARRIED OUT DURING CONSTRUCTION PHASE	22
15.0 CONTRACTOR/ DESIGNER SELECTION PROCEDURES.....	22
16.0 EXCHANGE OF INFORMATION BETWEEN CONTRACTORS RE RISKS, RISK IDENTIFICATION AND MANAGEMENT.....	22
16.1 Movement of Vehicles and the Storage and Distribution of Materials.....	22
16.2 Drivers Information.....	23
16.3 Control and Disposal of Waste	23
16.4 Common Means of Access	24
16.5 Control of Common Mechanical Plant.....	24
16.6 Task Lighting/Safety Lighting	24
16.7 Provision of Temporary Services.....	24

16.8 Inclusion of sufficient Safety Data with Material Supplies	25
17.0 SECURITY PROCEDURES	25
18.0 EMERGENCY PROCEDURES.....	27
18.1 Fire Plan:.....	27
18.2 First Aid:	28
18.3 Bomb (Real or Hoax)	28
18.4 Testing Emergency Procedures:.....	29
19.0 TRAINING REQUIREMENTS.....	31
19.1 General:.....	31
19.2 Specific Training Requirements:	32
20.0 PLANT AND EQUIPMENT	33
21.0 SITE SET UP/WELFARE FACILITIES	34
22.0 NOTICES	35
23.0 REPORTING/INVESTIGATION OF INCIDENTS	35
24.0 General site Rules	37
24.1 SITE RULES.....	38
25.0 HAZARDS.....	39
26.0 WORKING AT HEIGHT.....	41
27.0 PROCEDURES FOR DEALING WITH THE DISCOVERY OF SUSPICIOUS MATERIALS DURING THE CONSTRUCTION PHASE.....	42
28.0 PROCEDURES FOR DEALING WITH THE DISCOVERY OF INVASIVE SPECIES DURING THE CONSTRUCTION PHASE	42
29.0 ENVIRONMENTAL CONSIDERATIONS.....	43
30.0 PERMITS TO WORK	44
31.0 SAFETY SURVEILLANCE.....	45
32.0 HEALTH AND SAFETY FILE.....	46
APPENDIX 1.....	47
Site Plans/Logistics/Vehicle routes.....	47
Vehicle Route	Error! Bookmark not defined.
Site Access / Delivery Point.....	Error! Bookmark not defined.
Proposed Site Compound (also location of First Aid facilities).....	Error! Bookmark not defined.
Fire Muster Point.....	Error! Bookmark not defined.
Waste Skip Location	Error! Bookmark not defined.
APPENDIX 2.....	49
Emergency Contacts.....	49
APPENDIX 3.....	50
Directions to hospital	50
APPENDIX 4.....	51

HSE F10 Notification.....	51
APPENDIX 5.....	52
Designer H & S Risk Information	52
APPENDIX 6.....	53

1.0 CONSTRUCTION PHASE PLAN AMENDMENT SHEET

Record of Amendments

Issue No.	Date	Brief Description of Amendment
001	30/06/25	Draft issue
Rev1		

<u>Distribution</u>	<u>Purpose of Issue</u>	<u>No. of Copies</u>
Principal Contractor	On-site Management	1
Principal Designer	Information/Review	1

2.0 PARTIES TO THE PROJECT

Role and Company Name	Contact	Contact Details
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Structural Engineer –	TBC	
Services Engineer -		
Remediation consultant G&M Consulting Ltd	Graeme Swinbourne 07743 319788	graeme@soilexperts.co.uk
Planning consultant	TBC	
BREEAM Consultant	TBC	
SUDS Consultant	TBC	
Health & Safety Consultants – Safewise (Construction H & S) UK Ltd	TBC	

3.0 LOCATION OF PROJECT

Google Maps



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4.0 DESCRIPTION OF THE PROJECT

The project is for the residential development of existing parcel of residential land that was formerly the site of Sir Solomon (PH). The site will consist of 16 No. detached houses with access way to King Edward St.

The works include:-

- Site strip and clearance
- Construction of foundations
- Brickwork & blockwork external walls
- Timber truss roof structures
- Roof tiling
- Window & door fitting
- First & second fix joinery
- Plumbing & electrical installations
- Plastering & dry lining
- Painting & decorating
- External hardstanding's & paving
- Site wide drainage & services
- Construction of access way and entrance on to King Edward Street.

5.0 TIMESCALE

The works are programmed as follows: -

- Start on site: July 2025
- Approximate works duration: 78 weeks
- Practical Completion: December 2026

6.0 INFORMATION ABOUT THE SITE AND LOCATION

The site is irregularly shaped with approximate maximum dimensions of 63m by 45m. The site is currently occupied by a large house with detached garage and outbuildings in a large plot comprising front and rear gardens. The site contains numerous mature trees to the perimeter. Land off King Edward St Belton North Lincs. The site is flat and lies at an approximate elevation of 6.75m AOD. The site is bounded to the east and west by existing residential properties with open farmland to the north. King Edward Street forms the site's southern boundary. The site lies in a well-established residential area.

The property needs the provision of the following utility services:

- Water
- Drainage
- Electricity
- Telecommunication

Existing Services were disconnected from existing building and isolated on southern boundary of the site away from main construction operations.

Prior commencement of the works positions of all services will be recorded and clearly marked. All services will be protected or isolated during works in their vicinity.

7.0 THE PROJECT SAFETY STATEMENT

7.1 Safety Objectives

So far as is reasonably practicable, to prevent injury to persons whether employed by TCL Structures (UK) Ltd. or simply affected by the activities of the worker, dangerous occurrences and damage to plant, equipment, and premises.

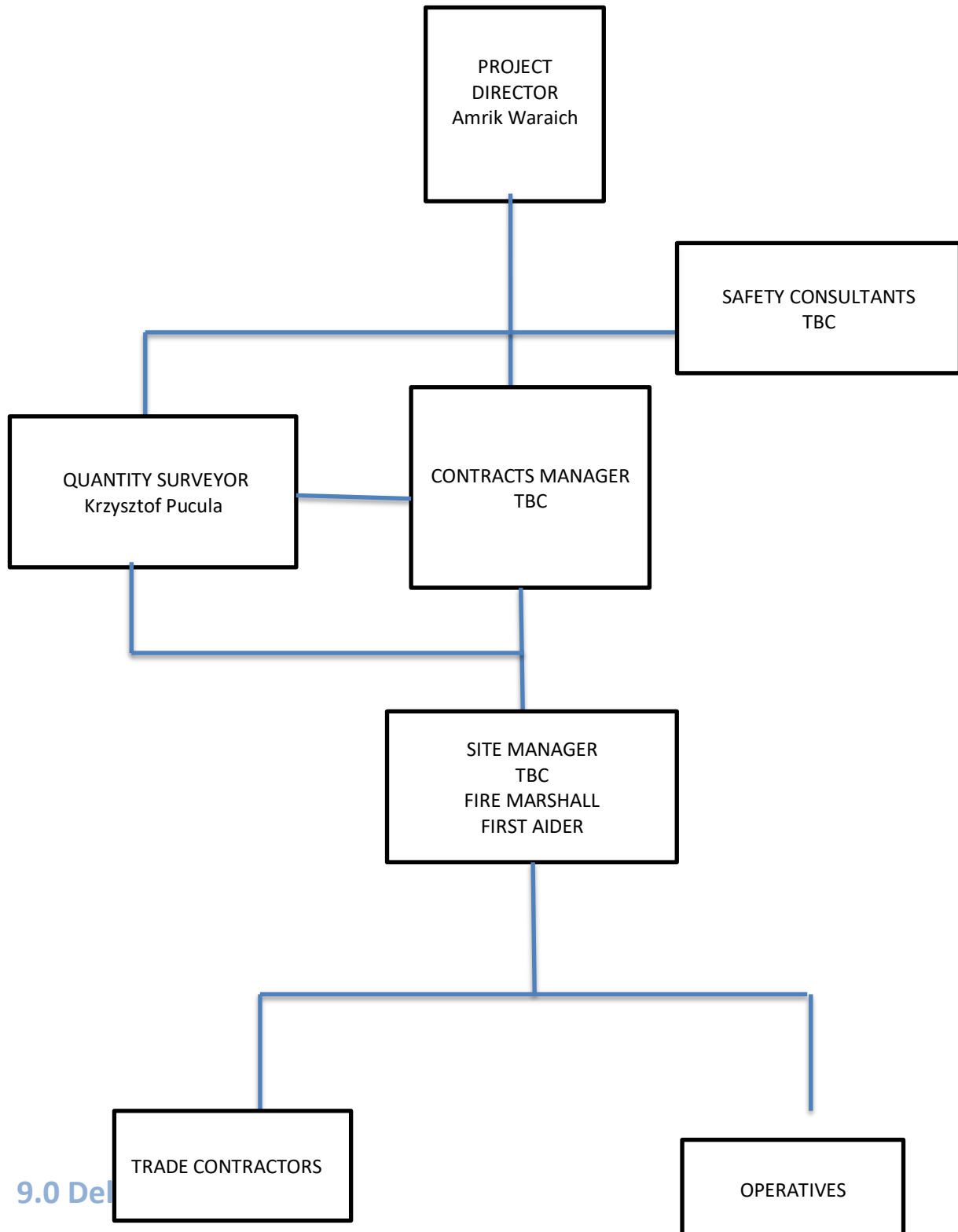
1. To provide and maintain safe plant equipment and machines, safe and healthy places of work and safe systems of work.
2. To identify potential hazards so that proactive safety measures may be taken.
3. To undertake all activities in a manner which, so far as is reasonably practicable, meets current statutory requirements and embodies TCL Structures (UK) Ltd high standard of safety management.
4. To maintain all places of work, points of access and egress from work sites so that, so far as is reasonably practicable, they are safe and without risk to staff, Contractors, Sub-Contractors and others.
5. To provide and maintain adequate site security to keep plant, equipment and premises in a safe condition and exclude those who are unauthorized from site.
6. To provide sufficient information, instruction, training and supervision to ensure the health and safety and welfare of all staff and Trade Contractors.
7. To ensure that design work carried out by TCL Structures (UK) Ltd personnel consultants and Trade Contractors falls within the CDM Regulations.
8. To operate an effective system of communication between TCL Structures (UK) Ltd. management and Trade Contractors to promote health, safety and welfare, thus restricting injuries, accidents and dangerous occurrences. In the first instance this will be a verbal system followed by written confirmation if necessary.
9. To review, amend, update and monitor the effectiveness of the Construction Phase Plan, to keep up to date with new technical and legislative standards and to take account of any relevant incidents or changes in the scope and methods of work.

Organization and Responsibilities

In pursuit of the above objectives, TCL Structures (UK) Ltd. has defined the organization for health, safety and welfare. This includes the delegation of duties and responsibilities throughout the management of every project.

The Project Director reminds all project staff and Contractors of their statutory responsibility whilst at work to take reasonable care for the health and safety of themselves and others who may be affected by their acts or omissions. They must also co-operate with others in order to promote and maintain adequate safety measures.

8.0 MANAGEMENT STRUCTURE FOR HEALTH AND SAFETY ON THE PROJECT



9.0 Del

10.0 HEALTH AND SAFETY RESPONSIBILITIES

10.1 Project Director

The Project Directors' Health and Safety responsibilities are to ensure that:

- 1) all levels of management and employees understand the requirements placed upon them by the Company's policy for the prevention of injury, ill health and damage;
- 2) all levels of employees receive adequate and appropriate training in their tasks
- 3) the relevant legislation is complied with in all the Company's areas of operation
- 4) sound working practices are observed
- 5) allowances are made in tendering, planning and production processes for the provision of adequate welfare facilities and the necessary equipment to avoid injury, ill health and damage.
- 6) health and safety activities are co-ordinated between all Contractors working on the same site
- 7) all accidents and incidents are correctly reported and recorded and that action is taken to prevent a recurrence of the accident or incident
- 8) disciplinary action is taken against all employees who do not comply with the requirements as detailed in the policy documents
- 9) liaison with external safety and health organizations is instigated.
- 10) pertinent information is distributed throughout the Company
- 11) adequate funds are made available to meet the requirements of the policy
- 12) the appropriate insurance cover is provided and maintained
- 13) provision is made at all meetings, including board meetings, for discussing health and safety
- 14) he sets a good example by using the appropriate personal protective equipment whilst on site.

10.2 Contracts Manager

The Contracts Managers' Health and Safety responsibilities are to ensure that:

- 1) he understands the Company's Health and Safety Policy and appreciates the allocated responsibilities
- 2) the following are determined at the planning stage:
 - i) the most appropriate order and method of work
 - ii) the provision of adequate lighting
 - iii) allocation of responsibilities with other Contractors on site
 - iv) the hazards which might occur due to overhead or underground services and other situations which might lead to improvisation on site
 - v) facilities for sanitation and welfare
 - vi) the provision of fire precautions
 - vii) the provision of first aid facilities.
- 3) written method statements are provided to establish working methods, to explain the sequence of operations, to outline the potential hazards at each stage and indicate the precautions to be observe
- 4) all financial decisions contain sufficient funds to allow for safe methods of work and the provision of sufficient welfare facilities
- 5) tasks/packages are only let to companies/organizations who have been assessed and are able to demonstrate health and safety competence
- 6) all materials purchased are accompanied by health and safety data sheets
- 7) the precautions and work methods are checked with Trade Contractors prior to commencing work
- 8) work is carried out as planned and the relevant legislation is complied with on site
- 9) all plant on site is safe, guarded in accordance with the relevant legislation and has the required certificates of inspection or examination.

10) all information relating to the health and safety of the occupants is transmitted to them

11) he sets a good example by using the appropriate personal protective equipment whilst on site.

10.3 Site Manager

The Site Managers' Health and Safety responsibilities are to ensure that:

- 1) he understands the Company's Health and Safety Policy and appreciates the allocated responsibilities.
- 2) the requirements of this Construction Phase Plan are adhered to and the documentation system is properly administered.
- 3) written risk assessments and method statements are provided to establish working methods, to explain the sequence of operations, to outline the potential hazards at each stage and indicate the precautions to be observed.
- 4) the site is so organized that work is carried out to the required standard with the minimum risk to personnel, equipment and materials.
- 5) responsibilities are correctly assigned and accepted.
- 6) plant and equipment is operated only by trained and experienced personnel
- 7) first aid facilities are available at all times
- 8) the work methods and precautions are checked with Trade Contractors prior to commencing work.
- 9) the legal requirements are observed on site and that all registers, records and reports are in order.
- 10) provisions are made for the delivery and stacking of materials to avoid unnecessary handling.
- 11) all plant on site is safe, guarded in accordance with the relevant legislation and has the required certificates of inspection or examination.
- 12) all repairs to plant on site are carried out in the proper manner.
- 13) the electricity supply is installed and maintained so as not to present a risk to men and equipment.
- 14) the site is kept tidy.
- 15) arrangements are implemented with other Contractors to avoid any confusion about areas of responsibility.

16) all materials purchased are accompanied by health and safety data sheets.

17) all hazardous materials are correctly marked, stored, handled and used.

18) the required personal protective equipment is issued and used correctly.

19) he sets a good example by using the appropriate personal protective equipment whilst on site.

10.4 Operatives

The Operatives Health and Safety responsibilities are to ensure that:

- 1) use the correct tools and equipment for the task.
- 2) use the protective equipment provided.
- 3) only use tools which are in good condition.
- 4) report all defects in tools, plant, equipment and materials, or any obvious safety or health hazards.
- 5) do not endanger themselves or other persons through their actions or failures to act.
- 6) avoid improvisation.
- 7) warn new employees of known hazards
- 8) refrain from horseplay.
- 9) do not abuse the welfare facilities.
- 10) co-operate with the Company on all aspects of health, safety and welfare.
- 11) do not operate any equipment or machinery unless they have been fully trained and instructed in its operation.
- 12) comply with the requirements of the Company's Safety Policy.
- 13) inform management of any change to their state of health, either temporary or permanent, which might affect their working ability or their suitability to carry out any particular task or tasks.

10.5 Trade Contractors

Trade Contractors are to comply with all the requirements of this Construction Phase Plan and are to provide copies of their Health and Safety Policies and any other documentation appertaining to health and safety that may be requested by TCL Structures (UK) Ltd. or their Health and Safety Advisers.

Failure to do so will render the Trade Contractor liable to suspension from the site and any financial penalties will be charged to that Trade Contractor.

Trade Contractors whose works package includes a design function will present those designs to the Principal Contractor for onward transmission to the Principal Designer in sufficient time to allow those designs to be considered by the design team prior to work commencing. Any such design work shall be included in the information passed to the Principal Designer as part of the Health and Safety File.

Labour only Sub-Contractors shall, for the purposes of health and safety only, be considered as employees of TCL Structures (UK) Ltd.

10.6 Fire Marshal

The Fire Marshal's Health and Safety responsibilities are to ensure that:

1. he carries out routine checking of fire exit routes to ensure that they remain clear at all times.
2. he carries out routine inspections of the firefighting equipment to ensure that it is serviceable, i.e. not damaged or discharged.
3. in the event of a fire, all personnel in the area that he is responsible for are out of the building and reporting this to the senior fire officer present.
4. he liaises with the person with overall responsibility for fire protection at work.
5. he enforces the no smoking policy.

10.7 Safewise (Construction H & S) UK Ltd

Safewise (Construction H & S) Limited have been retained as TCL Structures (UK) Ltd.'s Safety Advisers and shall:

- 1) carry out site inspections, as requested by the Company.
- 2) provide written reports and assessments for the Company subsequent to the inspections.
- 3) provide a telephone advisory service relating to all aspects of health and safety at work.
- 4) by arrangement, provide an accident investigation service and liaise with the enforcing authority.
- 5) if requested, assess all method statements presented to the Company.
- 6) if requested, attend meetings regarding health and safety, on behalf of the Company.
- 7) if requested provide health and safety training to both management and staff.

Safewise's staff will act to reduce imminent danger wherever that may be seen on site.

11.0 SYSTEM OF SAFETY COMMUNICATION AND COORDINATION WITH OTHER CONTRACTORS

TCL Structures (UK) Ltd. shall call and chair a health and safety meeting at least every month.

The Trade Contractors' senior site representatives shall attend these meetings, which shall be the principal point for the transfer of health and safety information.

Should there be an urgent need to communicate, then telephones or face to face meetings shall be used.

TCL Structures (UK) Ltd. shall give direction on health and safety matters as required by the CDM Regulations 2015 and their duty under Section 3 of the Health and Safety at Work Act 1974.

Trade Contractors are encouraged to participate in the transfer of information and are required to bring to TCL Structures (UK) Ltd. notice any dangerous circumstance or actions.

Copies of the Health and Safety People's periodic reports shall be circulated to those who are required to take corrective action.

Health and safety shall be an agenda item at all other progress meetings.

12.0 CONSULTATION WITH THE WORKFORCE

All operatives on site will be consulted individually about health and safety and their own functions on a regular basis. Each Trade Contractor is to discuss health and safety with their operatives and Sub-Contractors on a frequent basis, act upon those discussions and document the process.

13.0 ARRANGEMENTS FOR THE EXCHANGE OF DESIGN INFORMATION

The Contracts Manager shall be the hub of all communications between the various parties and ensure that all relevant information regarding design is communicated to all parties involved in the project. Project meetings and health and safety meetings shall be the principal media for the transfer of design information.

14.0 ARRANGEMENTS FOR DEALING WITH DESIGN WORK CARRIED OUT DURING CONSTRUCTION PHASE

All Trade Contractors' design proposals will be presented to the Principal Designer with sufficient time for these to be considered by the design team before those works commence.

The Principal Designer shall be informed immediately upon an event happening which creates a significant hazard to people or the adjacent premises or which would require a significant change to the design and resource requirement to complete the work.

The Contracts Manager shall be the hub of all communications between the various parties. In his absence The Site Manager shall ensure that each party involved is made aware of any change, thus minimizing delay and reducing any exposure to risk.

15.0 CONTRACTOR/ DESIGNER SELECTION PROCEDURES

Any person or organization working on this site must be competent to safely carry out their task. It shall be for each person or organization who has brought another on to site, to be able to demonstrate that person or organization's competence. Documentary evidence of this will be readily available and produced upon request by the Principal Designer, the Client or TCL Structures (UK) Ltd. Contracts Manager.

16.0 EXCHANGE OF INFORMATION BETWEEN CONTRACTORS RE RISKS, RISK IDENTIFICATION AND MANAGEMENT

16.1 Movement of Vehicles and the Storage and Distribution of Materials

Storage on site by Contractors will not be permitted unless authorized by the site Manager. Contractors will arrange for material to be delivered to site on a "just in time" basis and will ensure that their materials are restricted to their allocated works areas.

All material left lying unattended out of the storage areas will be treated as redundant and will be removed as part of the rubbish removal procedure, particularly those materials which are blocking access routes and emergency escape routes.

Vehicle access will be via King Edward Street on southern side of the site. Reversing should not be necessary but if required for whatever reason. No vehicle shall move into or away from the site or conduct any reversing operation unless it is attended by

a banksman. The banksman shall be in control of the operation. The vehicle shall be fitted with (and have in operation) a reversing alarm and a flashing amber beacon.

Note: all Banksmen are to be suitably trained and to wear a high visibility waistcoat/jacket.

It is critical that the unloading of vehicles is carried out in a safe manner and that vehicles and materials do not cause obstructions or block access/egress routes.

It must be ensured that outriggers of vehicles fitted with crane attachments/ Hiab lifting devices are fully extended during unloading of the vehicle. Vehicles not fitted with loading/unloading devices will be offloaded by forklift truck or, if loads are small and of a suitable weight, manually.

Note: only trained, competent and appointed personnel are to attach lifting gear to any loads being lifted by crane. All loads to be securely attached and test lifted before being lifted away from the delivery vehicle, prior to delivery to a landing place which is to be capable of taking the load.

16.2 Drivers Information

Drivers are to report to the site office/Site Manager prior to any offloading.

When vehicles are entering or leaving the site, these will be supervised by our road Marshalls. Vehicle will only load/ unload within our site and, this will also be supervised by our road Marshalls. The general public/pedestrians will have right of way along the pathways that surround the site. The construction site gates will be kept closed and monitored at all times, only when deliveries are made to the site will they be opened to allow vehicles onto the site. All deliveries to be made to Gate 2 through Red Lane on eastern side of the site to minimize risks associated with manoeuvring vehicles and to minimize disturbance to the public.

All vehicles' loads are to be secure, with sheeting put over loads if required. Roll-on/off skips or load carrying vehicle bodies are to be free from defect, holes etc.

Access to sheet loads must be by a footed ladder or a fixed ladder on the side of the body or some other safe system of work.

Personnel are not to be in the body or skip during mechanical loading.

16.3 Control and Disposal of Waste

All Contractors on site must clear up their own waste. The Site Manager will ensure any excess waste is removed from the working place and access routes daily and contra-charge those who generated the waste for the removal. Any Contractor whose tasks will generate larger amounts of waste than the system can reasonably accommodate must communicate this to the Site Manager to forestall any problem. Waste disposal is to be arranged via a licensed Waste Contractor. The producer of the waste will receive a copy of the waste transfer note. A copy of this note will be given to the Site Manager.

Waste which requires special disposal shall not be disposed of through the site skip system.

16.4 Common Means of Access

Pedestrian access to the site shall be via King Edward Street and clearly defined pedestrian routes to the welfare area. Deliveries will be via the main site entrance on King Edward Street on Southern Side of the site. Access around site shall be via clearly identified pedestrian routes.

16.5 Control of Common Mechanical Plant

Only trained operatives shall be allowed to operate plant and equipment, including hoists.

16.6 Task Lighting/Safety Lighting

General safety lighting will be provided by TCL Structures (UK) Ltd.

If required, task lighting is to be provided by individual Trade Contractors for all phases of the project. The following requirements must be met:

Halogen Lamps - **Banned from site.**
Fluorescent Lamps - All other areas.

16.7 Provision of Temporary Services

A temporary 110v electrical supply shall be provided by TCL Structures (UK) Ltd. and installed in accordance with current IEE Regulations. All Trade Contractor

attachments made to this system must be safe and comply with the Electricity at Work Regulations.

Specialist operations which require operating voltages in excess of 110 volts (240v or 415v) must be notified to the Site Manager prior to their use and permission granted for their use. All such equipment must be protected by a residual current device (RCD), armoured cable where necessary, and must be checked by an approved electrician before commencing work.

16.8 Inclusion of sufficient Safety Data with Material Supplies

All materials or substances brought onto site must be attended by any pertinent health and safety data (e.g. a material safety data sheet, a certificate of the item's weight or instructions for safe slinging). If the substance requires an assessment of risk, that assessment shall be carried out by the Contractor using it prior to its arrival on site. That assessment must be lodged with the Site Manager before using the material. Any operative required to use anything which has been subject to some form of hazard assessment must be informed of the findings of the assessment and instructed in the safe use of that material. If there is an implication upon the health and safety of those not in that Contractor's employ, then that must be made clear to the Site Manager.

17.0 SECURITY PROCEDURES

Reasonable efforts shall be made to see that the site shall be secure against ingress from those who are not authorized to be on site.

Working areas will be clearly demarcated using barriers, tapes,

cones, warning signs and markings suitable for the specific location and the duration of the work being carried out in that location.

The site shall be made secure by using 2.4 metre high hoarding consisting of OSB boards fixed to timber uprights with concrete bases; this will be checked at the end of each working period to ensure the security of the hoarding is not in danger of being compromised. This will be controlled by Security & site staff.

The site shall be made secure by using fencing and locked gates. This will be controlled by Security & site staff.

The overriding concern shall be for the safety and protection of the public and other workers on site. During working hours this shall be a site wide responsibility and the duty of all to enforce.

Official visitors to site shall be required to wear sensible levels of PPE having regard to the tasks they shall perform and the locations they will be in and shall always be escorted unless they have undergone the induction process.

18.0 EMERGENCY PROCEDURES

18.1 Fire Plan:

The fire procedures will be overseen by the Site Manager and will be an integral part of the site induction training.

Escape routes on the site are to be a major consideration. They will be defined by the Site Manager, kept clear and regularly checked. All escape routes will be clearly signed and provided with emergency lighting if necessary.

Fire points will be established in the Site Office and at various locations about the site, as indicated on the Fire Plan. The Site Manager shall select the appropriate type and quantity of fire extinguisher, according to the given work being carried out and its location.

All firefighting equipment and any fire detection alarm system provided will be examined and tested at suitable intervals and properly maintained.

The following action is to be taken in the event of a fire or explosion occurring on site:

1. the alarm is to be raised by the hand bells/klaxons at the fire points:
2. The premises are to be evacuated to the Muster point located on front of the site as shown in appendix.
3. The Fire Brigade are to be summoned immediately by dialling 999.
4. Portable fire extinguishers are to be used in an attempt to put the fire out or to contain it. **This is only to be undertaken if there is no risk to personnel.**
5. Staff are to report their presence to the senior person at the assembly Point.
6. full details of the incident are to be passed to the Principal Designer as soon as possible.
7. the Loss Prevention Council document "Fire Prevention on Construction Sites" shall provide guidance for fire prevention measures.

18.2 First Aid:

- The TCL Structures (UK) Ltd. Site Manager will be a first-aider.
- The central first-aid point provided on the project is located within the TCL Structures (UK) Ltd. site office. Other contractors that are trained first-aiders will also be displayed on the site notice board when named and on site.

In an incident: -

- Make your way to the TCL Structures (UK) Ltd. first aid point if the injury is not of a serious nature.
- Arrange for someone to contact TCL Structures (UK) Ltd. management immediately who will either arrange for a first aider to attend or arrange for the emergency services to attend site if necessary.
- All accidents and injuries must be reported to TCL Structures (UK) Ltd. management and to your employer who will record them in the site accident book and take the appropriate action in accordance with RIDDOR and to help prevent any future occurrence.
- All near misses are also to be reported to your employer and to TCL Structures (UK) Ltd. at the time they happen and then recorded at the next H&S Meeting.

The nearest hospital with accident and emergency facilities is displayed on the emergency contacts on the site notice board.

18.3 Bomb (Real or Hoax)

The following action is to be taken in the event of a bomb (real or hoax) being discovered or threatened:

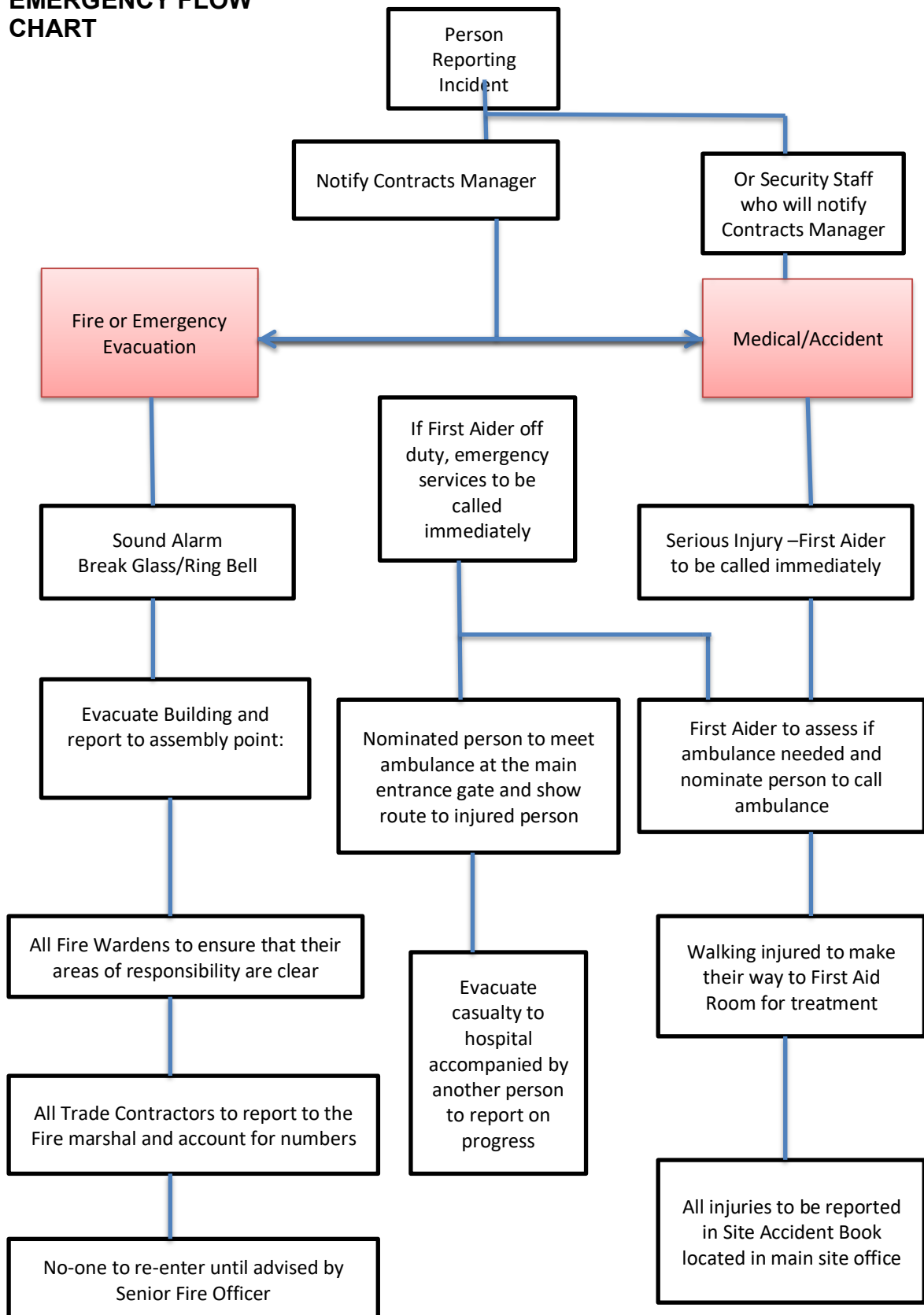
1. the area is to be evacuated.
2. the Police are to be summoned and Name 1 is to be alerted.
3. Staff are to report their presence to the senior person at the assembly point.

Full details of the incident are to be passed to the Principal Designer and the Project Director as soon as possible

18.4 Testing Emergency Procedures:

The efficiency of the emergency procedures shall be checked by running an emergency evacuation exercise at an appropriate time during the project. This shall be organized and overseen by the Site Manager.

EMERGENCY FLOW CHART



19.0 TRAINING REQUIREMENTS

19.1 General:

Training requirements will be satisfied before the commencement of the task.

No one (including Trade Contractors or public utility staff) will be allowed on to a live workplace without having first undergone a contract specific, safety and site induction. This will be bolstered by regular toolbox talks on pertinent, current topics.

All new newcomers to the site will present themselves to the TCL Structures (UK) Ltd. Site Manager for safety induction on to site.

The training given will include the following information and what is expected of the individual:

- The Company's policy for health, safety and welfare.
- Allocation of safety responsibilities on site.
- Site specific rules.
- Safe systems of work, where applicable.
- General hazards in and around their work area.
- Specific hazards allied to their work area including the detail of the risk assessment and noise implications of that task.
- Fire and emergency procedures (including the location and use of extinguishers).
- First aid - names and locations of first aiders, introduction to them, position of first aid boxes and rules for their use.
- Use, availability and storage of protective clothing and equipment.
- Procedures for reporting accidents, injuries and property damage.
- Welfare - location of canteens, toilets, etc., and other welfare matters.
- The importance of hygiene and health.

19.2 Specific Training Requirements:

All operatives must be trained to safely perform their allocated tasks prior to being asked to carry out that task. This training might include tool or function specific courses. Where applicable this training will be supplied by an accredited body.

Before being permitted to operate hoists, personnel must undergo a course of training presented by an accredited trainer.

20.0 PLANT AND EQUIPMENT

All plant and equipment shall be fit for the use to which it will be put. Trade Contractors' senior persons on site will hold detailed maintenance registers. All plant maintenance procedures will be carried out under a permit to work. The policy is prevention rather than cure.

No plant/equipment is to be used by untrained staff. Documentation of training is to be available in the Trade Contractor's site file.

Any lifting equipment will have been tested/inspected within the statutory requirements and the evidence held by the senior site representative.

Appointed banksmen will be used whenever plant or vehicles are moved in the vicinity of other personnel or where there is the possibility of personnel moving and the driver does not have full vision.

The use of petrol and gas powered equipment is to be restricted. Petrol and gas powered tools may only be brought onto site with written permission of the Site Manager. There will be no storage facilities for such fuels. Any operative using such fuels must be trained in how to carry out his task and avoid fire, be attended by a fire watcher, firefighting equipment and follow the other requirements of the hot work permit which will be necessary to operate such equipment.

21.0 SITE SET UP/WELFARE FACILITIES

The Site Manager shall ensure that welfare facilities sufficient to comply with the requirements of Schedule 2 of the Construction (Design and Management) Regulations 2015 are provided throughout the construction phase.

The following welfare facilities will be provided on site and maintained in good order by TCL Structures (UK) Ltd.:

1. site office.
2. sanitary conveniences.
3. washing facilities.
4. drinking water
5. Drying Areas
6. facilities for rest
7. Decontamination unit

These will be satisfied from Site cabins located in the site compound.

Welfare facilities will be cleaned and maintained regularly by TCL Structures (UK) Ltd. These facilities must be treated with respect at all times.

22.0 NOTICES

The following notices are to be displayed in the site accommodation:

1. **Health and Safety Law poster.**
2. **F10 - Notification of the Project to the HSE.**
3. **Certificate of Employer's Liability Insurance.**
4. **Details of fire and emergency procedures.**
5. **Address of and map for the local emergency hospital.**

23.0 REPORTING/INVESTIGATION OF INCIDENTS

All accidents and potentially dangerous incidents will be investigated as soon as is reasonably practicable. All details will be recorded, witnesses interviewed and, if necessary, photographs taken, by the Site Manager.

Sufficient action will be taken to make the area safe but nothing will be moved unnecessarily before the Site Manager and the Trade Contractor's Director responsible for Safety have been informed.

At his discretion, the Site Manager may delegate control from that point on.

In all cases an accident report is to be completed by the Site Manager or his representative and the Director responsible for Safety of the Trade Contractor(s) involved, and the information held in the Trade Contractor's site file, with copies made available to the Project Director, the Principal Designer and the HSE.

The Director responsible for Safety of the employee(s) involved will ensure that an entry is made in both the Trade Contractor's and TCL Structures (UK) Ltd. Accident Book.

The requirements of the RIDDOR Regulations will be met. Reporting action is the responsibility of the Director responsible for Safety of the Trade Contractor(s) involved. Copies of any F2508s issued shall be held on site in the Trade Contractor's site file and by the Site Manager.

Fatal and Major incidents may be notified by telephone to the National Incident Contact Centre between the hours of 8.30 a.m. and 5.00 p.m. on weekdays, without the need to follow up with a report.

Telephone the Incident Contact Centre on: **0845 300 9923**

Reporting of all other incidents under RIDDOR must be submitted via the relevant online interactive form, available on the HSE Website –

www.riddor.gov.uk.

Online forms are:

- F2508 Report of an injury
- F2508 Report of a Dangerous Occurrence
- F2508A Report of a Case of Disease
- OIR9B Report of Injury Offshore
- OIR9B Report of a Dangerous Occurrence Offshore
- F2508G1 Report of a Flammable Gas Incident
- F2508G2 Report of a Dangerous Gas Fitting

24.0 General site Rules

Use and wear all protective clothing and equipment as instructed

- Contractors to display clear badges or wear hi- viz tabard / garments to clearly distinguish them.
- Steel Toe Cap Boots or shoes. Consider other safety equipment for specific tasks – Goggles, Ear defenders, Visors etc.
- Report all hazards to the foreman or person in charge
- Do not consume alcohol or drugs on site or be under the influence of alcohol or drugs whilst you are on site
- No smoking in any areas except designated smoking shelters / areas
- Report all defects which you notice on machinery and equipment, eg ladders and tools etc
- Report all accidents you have, however slight, to the person responsible and ensure details are entered in the Accident Book
- Operate machinery and equipment only if you have authorisation and certification to do so
- Do not take short cuts; use the proper access provided
- Always keep alert in the vicinity of operating plant and moving vehicles on the road and in loading bay areas
- Do not remove guardrails, toe boards or ties from scaffolds or work platforms; seek advice from foreman or scaffolder / erector if the removal is necessary to complete your work
- Apply good housekeeping practices and always keep alert for trip hazards from debris or water on floors
- Make sure you have read and understand the Method Statement for the job you are working on
- Make sure you have read and understand the Risk Assessment for the job you are working on
- Do not work in poor lighting conditions, if your work area is dark you may require task lighting, if in doubt see your Supervisor.

24.1 SITE RULES

Site rules will be made by the Site Manager (with assistance where applicable from the Principal Designer/Client). Breach of the site rules by a Trade Contractor will be construed as a breach of contract. Breach of the site rules by an operative will be a disciplinary matter.

SMOKING IS NOT PERMITTED ON SITE EXCEPT IN DESIGNATED SMOKING AREAS / SHELTERS

DRUGS (WITH THE EXCEPTION OF PRESCRIPTION MEDICINES) ARE NOT PERMITTED ON SITE. OPERATIVES UNDER THE INFLUENCE OF DRUGS SHALL NOT BE PERMITTED TO WORK.

OPERATIVES HAVING CONSUMED ALCOHOL SHALL NOT BE PERMITTED TO WORK.

Working Hours: Monday - Friday 07.30 - 18.00
 Saturday – by written approval of the Site Manager
 Sundays/Bank Holidays - by written approval of the Site Manager

Care will be taken to ensure that the vehicles associated with the works do not block or impede local roadways.

The works will be carried out with the minimum of noise and inconvenience to the occupants of the nearby buildings.

The works shall comply with the Control of Pollution Act 1974 as far as practically possible, and the Contractors shall keep in constant dialogue with the Clients regarding noise levels and any other restrictions.

The site will be deemed a hard hat area and enforcement will be made in accordance with the Construction (PPE) Regulations to ensure that all employees and visitors adhere to this ruling. Should this perception of risk change so that there is no foreseeable risk of injury to the head other than by falling then, at the discretion of the Site Manager, the site may be declared a non-hard hat area.

Safety helmets, safety boots and high visibility tops must always be worn within the confines of the site.

Additional personal protective equipment must be worn as appropriate within the site area, including overalls, gloves, goggles, hearing protection and respiration protection, as required by risk assessments and COSHH assessments.

25.0 HAZARDS

General hazards of construction are present by virtue of the work and its location. Also present are hazards associated with working in a site in such close proximity to other undertakings.

All hazards specific to the works shall be identified by the risk assessment procedures, which shall recommend adequate and suitable control measures and from which method statements shall be developed.

All Trade Contractors will be issued with a copy of the Construction Phase Plan as part of their tasking in order that their risk may be properly incorporated into the Plan and that they may cost all risk control procedures prior to commencement on site.

Written risk assessments and method statements explaining the sequence of operations, outlining the potential hazards at each stage and indicating the precautions to be observed are to be provided by Trade Contractors to the Site Manager for review and approval at least seven working days prior to commencement of the task to which they relate.

These documents shall be held on site and their findings shall be communicated to the operatives involved prior to their undertaking the specific tasks.

The following health and safety risks shall be included:

a) Safety risks:

- delivery and removal of materials (including waste) and work equipment taking account of any risks to the public, for example during access to or egress from the site.
- dealing with services – water, electricity and gas, including overhead powerlines and temporary electrical installations;
- accommodating adjacent land use,
- stability of structures whilst carrying out construction work, including temporary structures and existing unstable structures,
- preventing falls,
- work with or near fragile materials,
- control of lifting operations,
- the maintenance of plant and equipment,

- work on excavations and work where there are poor ground conditions,
- work in a caisson or compressed air working,
- work involving explosives,
- traffic routes and segregation of vehicles and pedestrians,
- storage of materials (particularly hazardous materials) and work equipment,
- work in occupied premises,
- any other significant safety risks.

b) Health risks:

- manual handling,
- use of hazardous substances, particularly where there is a need for health monitoring,
- reducing noise and vibration,
- exposure to UV radiation (from the sun),
- any other significant risks.

26.0 WORKING AT HEIGHT

The requirements of the Work at Height Regulations 2005 shall be satisfied.

In order to identify the measures required to avoid the risks from working at height, a site-specific risk assessment will always need to be carried out. Where it is reasonably practicable to carry out the work safely otherwise than at height, then work at height must be avoided.

Where work is carried out at height, suitable and sufficient measures must be taken to prevent, so far as is reasonably practicable, any person falling a distance liable to cause personal injury. These measures are to include ensuring that, where it is reasonably practicable to carry it out safely and under appropriate ergonomic conditions, the work is carried out from an existing place of work or (in the case of obtaining access or egress) using an existing means: where this is not reasonably practicable, sufficient work equipment must be provided to prevent a fall occurring.

Where the risk of a fall occurring cannot be eliminated, sufficient work equipment must be provided to minimize both the distance and the consequences of a fall or, where it is not reasonably practicable to minimize the distance, sufficient work equipment must be provided to minimize the consequences of a fall.

Where the risk of a fall occurring cannot be eliminated, additional training and instruction or other additional measures must be taken to prevent, so far as is reasonably practicable, any person falling a distance liable to cause personal injury.

27.0 PROCEDURES FOR DEALING WITH THE DISCOVERY OF SUSPICIOUS MATERIALS DURING THE CONSTRUCTION PHASE

On discovery of **any** suspicious material the following procedure must be followed:

- Cease work
- Do not disturb the material
- Inform others locally not to disturb the material
- Inform both the Trade Contractor's senior person on site and the Site Manager. A Contamination incident report should be activated. This will ensure the Contamination Specialist is contacted for advice and assistance
- Do not return to that task until you have received the incident report signed off by the Contamination Specialist from the Site Manager

28.0 PROCEDURES FOR DEALING WITH THE DISCOVERY OF INVASIVE SPECIES DURING THE CONSTRUCTION PHASE

On discovery of **any** suspicious invasive material the following procedure must be followed:

- Cease work
- Do not disturb the material
- Inform others locally not to disturb the material
- Inform both the Trade Contractor's senior person on site and the Site Manager
- Do not return to that task until you have received the incident report signed off by the Contamination Specialist from the Site Manager

29.0 ENVIRONMENTAL CONSIDERATIONS

The requirements of the following environmental regulations will be observed:

- Chemicals (Hazard Information and Packaging for Supply) Regulations,
- Hazardous Waste Regulations,
- Control of Pollution Act,
- Environmental Protection Act,

Waste which requires special disposal shall not be disposed of through the site skip system. Agreement on the disposal process must be agreed in advance with the Site Manager. It is planned that this waste will be retained on site and capped off to reduce the risk of exposure

No waste shall be allowed to contaminate the water/drain system on site
Dusts generated on site shall be considered under the COSHH Regulations and kept to a minimum.

All Trade Contractors are to implement best practicable means to minimize noise in accordance with local authority regulations. Trade Contractors will provide, with their proposed method statement, a noise assessment that states how they will mitigate noise emissions. The Site Manager will instruct the stoppage of any operation they deem to be unreasonably noisy.

30.0 PERMITS TO WORK

A strict Permit to Work system shall be imposed for work in hazardous areas/circumstance. This shall be administered by the Site Manager or his delegate.

This system shall cover

:

- hot works,
- confined space working,
- testing and commissioning of systems,
- electrical switch gear working,
- plant maintenance,
- toxic substance work,
- any other operation which presents similar hazards.

The operative carrying out the works must be in possession of the permit.

Hot works include:

- Open flame,
- Hot air or arc welding,
- Use of gas cutting equipment,
- Brazing or soldering,
- Heat producing equipment,
- Equipment producing any sparks,
- Blow lamps/torches with exposed flame,
- Bitumen boilers.

PERSONAL PROTECTIVE EQUIPMENT

Where any risk assessment identifies the need for any article of Personal Protective Equipment (PPE), then the employee who carries out that task shall be provided with that PPE by his/her employer at no charge.

The PPE Regulations 1992 shall be adhered to. This will require that the employee is trained to properly use the PPE, it is replaced as necessary and

there is a suitable place to store that PPE.

The minimum standard for all on site is footwear to BS EN 345 (BS EN 346 preferred), hard hat to BS EN 397 and hi visibility jacket/vest to BS EN 471.

31.0 SAFETY SURVEILLANCE

Safety surveillance is a project wide function. There is a very real sense that each operative is his own and his colleagues' safety supervisor. Each is charged with the responsibility to assist the other in safety matters.

More formally there will be a strict system of site safety checking. This will be carried out daily by each Trade Contractor's senior person on site.

The site will be audited for safety by TCL Structures (UK) Ltd. Health and Safety advisors, Safewise, on a regular basis.

Copies of these reports will be made available.

32.0 HEALTH AND SAFETY FILE

Material for the Health and Safety File shall be delivered to the Principal Designer to the timescale and in the format required.

The material which shall be provided will include any material which will be of relevance to the health and safety of anyone working on, amending, maintaining, cleaning (if that cleaning comes under the application of the CDM Regulations) or demolishing the structure in the future.

This information shall include:

- Record or 'as built' drawings and plans used,
- Details of asbestos materials that have been removed from site if applicable,
- Details and location of asbestos materials discovered that have been left in place on site if applicable,
- Post asbestos clearance air test certification if applicable,
- General details of the construction methods and materials used including Material Safety Data sheets for all articles and substances incorporated into the project,
- Proof of structural integrity of materials left on site,
- Details of equipment and maintenance facilities remaining on site,
- Maintenance procedures and requirements for the structure,
- Manuals produced by specialist contractors and suppliers which outline operating and maintenance procedures and schedules for equipment installed as part of the structure,
- Details on the location and nature of utilities and services, including emergency and firefighting systems remaining on site,
- Any other information that may have a bearing upon the health and safety of anyone maintaining, cleaning, amending or demolishing the structures in the future.

TCL Structures (UK) Ltd. will ensure that relevant information from any Sub-Contractor or designer shall be included.

APPENDIX 1

Site Plans/Logistics/Vehicle routes

Plans of the footprint of the site areas are illustrated overleaf.

These identify the key logistics information including:

- Vehicle routes (all vehicles)
- Site access / delivery points
- Site Compound
- First-aid facility
- Fire Muster Point
- Skip location



Site Establishment

APPENDIX 2

Emergency Contacts

Project Director: Amrik Waraich 07977 432436

Contracts Manager: TBC

Site Manager: TBC

H&S Company: TBC

APPENDIX 3

Directions to hospital

North along A161 approx 0.7 kilometres – East on to M180 approx 5 miles
Exit at M181 Scunthorpe West, go north approx. 2 miles – Exit at A18 carry on
to second roundabout – take second exit carry on approx. 1mile take third right turn
Highfield Ave. leading on to Cliff Gardens follow signs to accident and Emergency.

APPENDIX 4 HSE F10 Notification

Notification of construction project

About the location of the site

Address of the construction site

Land off King Edward Street Belton North Lincolnshire

In which local authority is the site address?

North Lincolnshire Council

About the project

Description of project

Construction of 16no. houses including 2no. semi detached.

Description of the construction work

The project is for the construction of the houses and associated access way and entrance to King Edward Street

No of people on site

6

No of contractors on site

2

Start Date 25/07/2025

Time Allowed by Client (in weeks)

78

Duration (in weeks)

78

About those involved in the project

Name Amrik Waraich **Role** Client

Email amrik@tcl-s-ltd.co.uk **Tel. Number** 07977432436

Address 162 SANDRINGHAM AVENUE, WILLENHALL, ENGLAND, WV12 5TE

Name Shepherd Technical Services **Role** Principal Designer

Email david.shepherd15@ntlworld.com **Tel. Number** 07988 215614

Address Shepherd Technical Services 2 Church Lane Scunthorpe North Lincs DN15 7AE

Name TCL Structures (UK) LTD **Role** Principal Contractor

Email info@tcl-s-ltd.co.uk **Tel. Number** 01902603080

Address TCL STRUCTURES (UK) LTD, STRAIGHT ROAD, WILLENHALL, ENGLAND, WV12 5QY

Declaration details

Name Krzysztof

Declaration I have been asked by the client to notify on their behalf, and they have confirmed they are aware of their duties

Date tbc

Confirmation Email k.pucula@tcl-s-ltd.co.uk

Client Signature (Can be used for your own records, ONLY if required)

Declaration (as stated above)

Name:

Declaration Signature:

Date:

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APPENDIX 5

Designer H & S Risk Information

Any risks identified by the design team are all manageable through the use of risk assessments, method statements and good safe working practices.

APPENDIX 6

TCL Structures (UK) Ltd. have a detailed Health & Safety Policy and arrangements file. This can be made available on request.

