APPLICATION FOR NEIGHBOURHOOD FORUM STATUS

www.northlincs.gov.uk

NEIGHBOURHOOD FORUM

We have put together this guidance note to help you fill the application form, which allows you to ask the council to designate your organisation as a Neighbourhood Forum, for the purposes of Neighbourhood Planning in your area. Neighbourhood Forums are for those areas which are not covered by a town or parish council. This means that a local group or community organisation could put themselves forward to lead the preparation of a Neighbourhood Plan in their area.

To be designated as a Neighbourhood Forum, your group/organisation must meet certain criteria. These include:

- *The group/organisation is established for the express purpose of furthering the social, economic and environmental well-being of individuals living, or wanting to live, in an area that consist of or includes the neighbourhood area concerned;*
- *The membership of the group/organisation is open to people living or working in or elected to represent the area concerned;*
- *There are at least 21 members of the group/organisation and they live or work in or represent the area concerned; and*
- *The group/organisation has a written constitution.*

There can only be one neighbourhood forum per neighbourhood area. The designation of a group/organisation as a neighbourhood forum cannot subsequently be withdrawn by the local planning authority. The designation lasts for five years.

1. Neighbourhood Forum Contact

Please give the details of the main contact person for the proposed Neighbourhood Forum.

2. Additional Contact Details

Please give the contact details of any other members of the proposed Neighbourhood Forum that you wish to be contacted.

3. Relevant body

Section 8 of the Regulations and section 61F of the 1990 Act set out the criteria that community groups or organisations must meet to be designated as the Neighbourhood Forum for neighbourhood planning in their area. Please tick appropriate box and provide a statement outlining why you consider that your group/organisation meets the criteria to be designated as a Neighbourhood Forum (see above)

TOWN & COUNTRY PLANNING ACT 1990

NEIGHBOURHOOD PLANNING (GENERAL) REGULATIONS 2012

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Publication of applications on the North Lincolnshire Council website
Please note that the information provided on this application form may be published on the Authority's website. If you require any further clarification, please contact Spatial Planning.

1. Proposed Neighbourhood Forum key contact	2. Additional Contact Details (if different from section 1)
Name	Name
Address	Address
Post Code	Post Code
Telephone	Telephone
E-mail	E-mail

3. Relevant body: Please confirm that you meet the relevant criteria for designation as a neighbourhood forum to undertake neighbourhood planning in your area in accordance with section 61F (5) of the 1990 Act and regulation 8e of the 2012 Regulations. You are required to provide a copy of the proposed forum's constitution with this form.

☐ Yes   ☐ No

Please provide a statement setting out why you consider that your organisation meets these criteria

4. Name of the neighbourhood forum
Please enter the name by which would wish the proposed Neighbourhood Forum to be known.

Please continue on a separate sheet if required

4. Name of Neighbourhood Forum: Please give a name which your neighbourhood forum will be formally known.

5. Name & extent of the area
You need to set out the name of the neighbourhood area which will covered by the proposed Neighbourhood Forum. Please attach an Ordnance Survey map with boundary of the neighbourhood area highlighted in

5. Name and extent of the neighbourhood area: Please indicate below the name of the neighbourhood area which will be covered by the forum and attach an Ordnance Survey plan showing the intended extent of the area.

6. Intention of neighbourhood area/forum
Please could you indicate which of the measures you wish to prepare. Only one Neighbourhood Development Plan can be produced per neighbourhood area.

6. Intention of Neighbourhood Area: Please indicate which of the following you intend to undertake within your neighbourhood area.

☐ Neighbourhood Plan   ☐ Neighbourhood Development Order   ☐ Community Right to Build Order

7. Support from North Lincolnshire Council
We are here to offer you support and advice to help you prepare your neighbourhood plan. However, it would be helpful if you give us an idea of the type of

7. Support from North Lincolnshire Council: If you need support from the council, please indicate what form of support you would like to have.

☐ Support to Prepare Plan   ☐ Funding Support   ☐ Support with Evidence Base

☐ General Advice   ☐ Support with Consultation   ☐ Other *(please state)*

8. Declaration: I/we hereby apply to designate a neighbourhood forum as described on this form covering the area set out on the accompanying plan.

Name _____   Date _____

10. Neighbourhood Forum Members
A Neighbourhood Forum must have a minimum of 21 members who either live, work or represent the area covered. Please set out the details of those local people who wish to be member of the proposed forum.

9. Returning the Form/More Information: Please send your completed form to the address below or contact us via the methods set out below if you need more information.

Spatial Planning
Planning & Regeneration
North Lincolnshire Council
Civic Centre
Ashby Road
Scunthorpe
DN16 1AB

Telephone: (01724) 297573

Fax: (01724) 297886

E-mail: spatial.planning@northlincs.gov.uk

Web: www.northlincs.gov.uk

10. Neighbourhood Forum Members: Please provide details of the proposed members of the Neighbourhood Forum and their interest (please note that a minimum of 21 members is required).

Name	Must be local to the Neighbourhood Area (tick as appropriate)			Other (please explain
	Resident	Business Owner/Worker	Councillor	

DETERMINATION OF APPLICATIONS

In making decisions on applications for neighbourhood forum status, we will look closely at whether or not the proposal meets the criteria set out above. Your application will be published on the council's website www.northlincs.gov.uk as being publicised locally to allow comments to be made on it. The consultation period will last for six weeks. At this point other groups or organisations may come forward with alternative proposals for the council to consider. All comments and alternative proposals will be considered in a timely manner and the council's decision and reasons for it will be issued to the neighbourhood forum and published on the council website.